

Acceptance and Refusal of Authorisations Policy

Rationale

Fleurieu Occasional Community Children's Centre is committed to ensure the safety and well being of children in their care. Clear policies and procedures help staff and parents understand exactly what they need to do. Having policies and procedures for authorisation makes sure children are safe when being educated and cared for, and confident are meeting your obligations as set out in the law.

Legislation and Government Requirements

Providers must obtain authorisation from parents and authorised nominees in some circumstances. For example:

- administering medication to children (regulation 92)
- children leaving the premises in the care of someone other than their parent (regulation 99)
- children being taken on excursions (regulation 102)

Regulation 168 (2) states:

Policies and procedures are required in relation to the following –

(m) the acceptance and refusal of authorisations (page 178)

In the case of Medication, such as Ventolin or insulin or other antibiotics. Consent must be authorised by the parent in accordance with the authorisation policy and the details recorded (regulation 92). In the case of emergency we will follow your child's health support plan, and/or plan prescribed by a medical practitioner. We will attempt to contact parents and or emergency contacts to advise.

Links to other policies:

Medication Policy

Collection of Children Policy

- See more at: <http://www.acecqa.gov.au/getting-parents-authorisation#sthash>

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